



## Senior Quality Assurance Analyst

### Job Description

#### Experience:

- Minimum 8 years in Quality Assurance within the public sector.

#### Education:

- Bachelor's degree in Information Technology, Information Systems, or a related field.
- Quality Assurance Certification preferred.

#### Core Responsibilities:

- Oversee Quality Assurance (QA) test plans, cases, and scripts, collaborating with developers, SMEs, and project teams.
- Conduct quality reviews of business requirements and manage defect tracking.
- Design and execute manual test plans, including unit, integration, and user acceptance testing.
- Ensure IT systems meet functional requirements through rigorous validation and verification processes.
- Develop and implement QA methodologies, metrics, and strategies to improve software and application quality.
- Perform internal audits to ensure adherence to QA standards for software development and system performance.
- Deliver reports on test progress, results, and system issues, offering recommendations for improvement.
- Facilitate end-user reviews for new or modified systems and applications.
- Establish quality management processes and provide strategic plans for continuous improvement.
- Cultivate best practices in QA and contribute to lifecycle improvements and compliance with industry standards.

#### Skills:

- Strong analytical and problem-solving capabilities.
- Proficiency in defect management and QA documentation standards.
- Excellent communication and collaboration with cross-functional teams.
- Expertise in root cause analysis, corrective actions, and process improvement.

#### Outcome Goals:

- Ensure consistent product quality and adherence to organizational and regulatory standards.
- Optimize testing processes and deliver systems that meet business and end-user requirements.